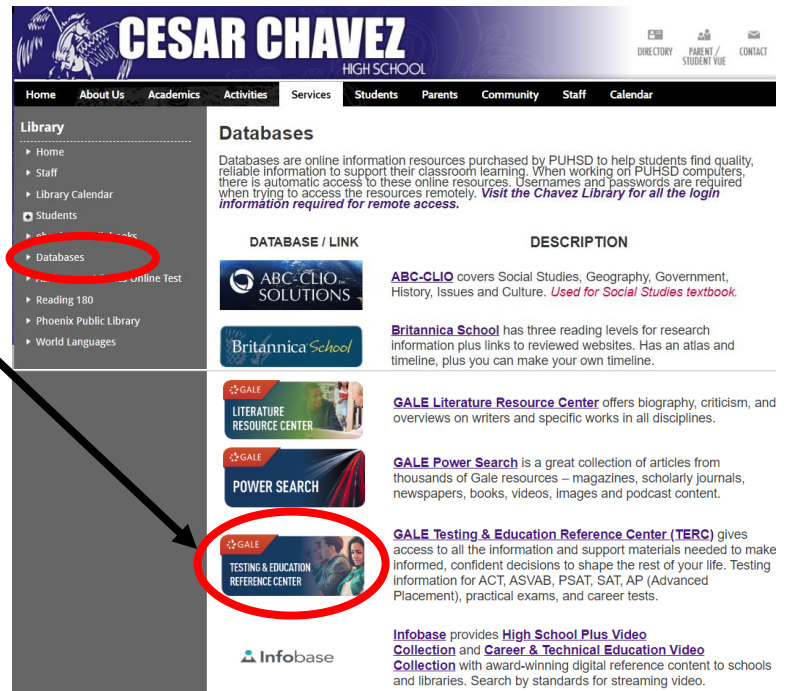


Cesar Chavez High School Library

How to Access and Use TERC (Testing and Education Reference Center)

Being college- and career-ready and life-prepared requires that our scholars explore their career options while in high school. TERC (Testing and Education Reference Center) is a user-friendly, comprehensive, online resource, providing scholars with practice tests, occupational information, schools and training, job-seeking skills, and much more.

- **@ School Access** – Open an internet browser; go to <http://phoenixunion.org/chavez> and click on the **Library Resources** icon.
- From the **Chavez Library website**, click on **Databases** from the quick links menu on the left side.
- Select **TERC – (Testing and Education Reference Center)** from the list of databases.
- **@ Home Access** – Follow **ALL** the @ School Access directions and use the authorized password. *Visit the Chavez Library for the login information required for remote access.*

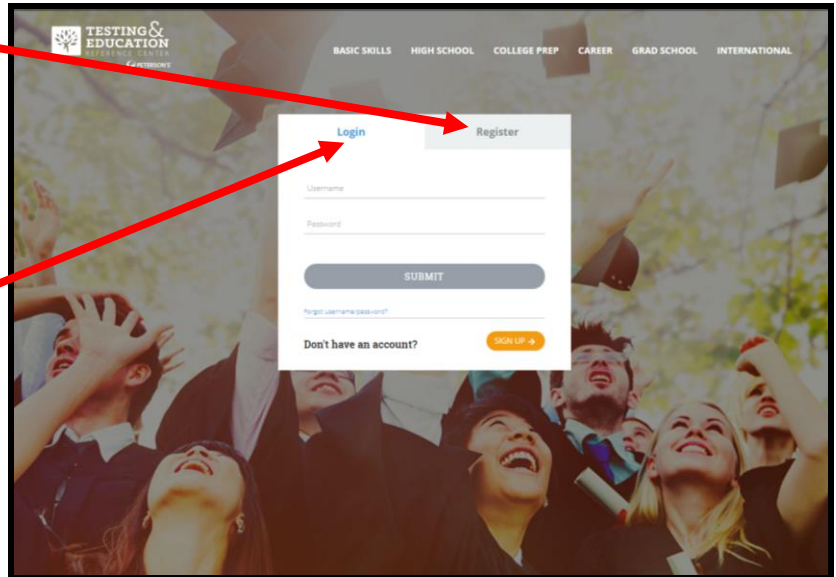


Use TERC to get practice tests and the following career-related information and much more. . .

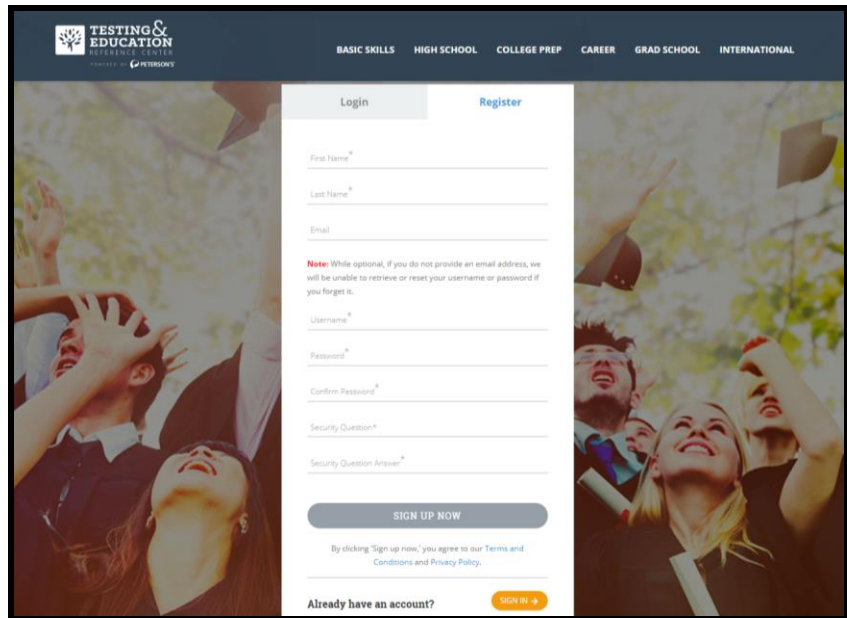
High School Tools	College Prep	Career Tools	Graduate School	International Tools
<ul style="list-style-type: none"> • Basic Skills Questions Bank • Advanced Placement Exams (AP) • High School Equivalency Exams • SAT Subject Tests • STEM Resources 	<ul style="list-style-type: none"> • Accuplacer • ACT • CLEP • College & Scholarship Search • DSST • PSAT • SAT • Resume Writing 	<ul style="list-style-type: none"> • Basic Computer Skills • Build a Resume • Career & Vo-Tech School Search • Clerical • Cosmetology • Firefighter • Law Enforcement • Medical/Nursing • Military (ASVAB) • Teaching (PRAXIS) • Scholarship Search • Virtual Career Library 	<ul style="list-style-type: none"> • GMAT • Grad School Search • Grad Scholarship Search • GRE • LSAT • MCAT • Miller Analogies (MAT) 	<ul style="list-style-type: none"> • TOEFL • TOEIC • U. S. Citizenship

Taking practice tests, accessing the e-books, and using the TERC courses will require that you register your account. . .

- **New Users** – you will need to register in TERC since it is the only way you can be shown your test scores and progress every time you take a practice test or use a course. Select **Register** in order to create a TERC account.
- If you have already created a TERC account, enter your **TERC username and password** in the Login screen and click the **Login** icon.



- Note: You will need a valid email to register in TERC and have the ability to retrieve or reset your username or password if you forget it. ***It is recommended that you use your PXU student email when registering in TERC.***
- Tip: Use security questions that are facts and not subject to change. For example –
 - ✓ What is your mother's name?
 - ✓ What is your place of birth?
- Usernames and passwords must be at least four (4) characters and they are case sensitive.
- After creating your username and password, record it here –



Your TERC Username: _____

Your TERC Password: _____