**Purpose:**
The personal curriculum is available to students to modify the graduation requirement for math.

**Why request a Personal Curriculum to the Arizona Math Graduation Requirements?**
- To modify the mathematics requirements
- To properly place a student transferring into a PUHSD from out-of-state or a non-public school

**Required Personal Curriculum Elements:**

**Education Career Action Plan (ECAP)**
All Personal Curriculum must be in alignment with the student’s ECAP:
- ECAP must be developed under the supervision of school counselor or other qualified designee acting in the counselor role.

**Personal Curriculum Development Team**
Upon the request of a Personal Curriculum by a parent/guardian/student with adult status, a PC development team must be formed and include:
1. Parent/guardian/student
2. School Counselor
3. Administrator
4. Math teacher

**Personal Curriculum Content**
All Personal Curriculum must:
- Establish measurable goals accompanied by a method to assess goals.
- Include all requirements for math and online learning experience for students without an IEP.
- Be agreed upon by members of PC Development Team as outlined above.

**Personal Curriculum Content and Special Education**
Students receiving special education services:
- Must have a current IEP developed that identifies the appropriate course of study, student’s post-school goals, modifications, and accommodations necessary for the student to progress in the math curriculum.
- Must have an ECAP.
- Personal Curriculum Process should be a separate process from the IEP.
- IEP dictates students curriculum requirements so the Math Personal Curriculum is *not* needed.
Other Personal Curriculum Elements to Consider:

- Parent/guardian/student with adult status may request a Personal Curriculum.
- Math credits as outlined for graduation, may be modified if math credits are behind due to failure in Algebra 3-4 or equivalent.
- Personal Curriculum may be modified/adjusted over time.
- A high school diploma may be awarded to a student with a Personal Curriculum.
- Personal Curriculum documents are to be kept with counselor or designee and reside within the cumulative folder.

Phoenix Union High School Process

2. Counselor or Administrator complete Personal Curriculum Eligibility Determination form.
3. If student is eligible, convene the personal curriculum team and complete the Personal Curriculum Plan for Mathematics form. PC team will submit copies of completed plan to counselor and credential specialist.
4. Student/parent/counselor monitor students’ progress with the Personal Curriculum.
5. All Personal Curriculum documents are stored in student file.
6. Administrator will submit end of the year report to Curriculum division on June 1st each school year.

Personal Curriculum Process
# Personal Curriculum Request

**PUHSD**

## Student Information

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<th>Student:</th>
<th>Current Grade:</th>
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Parent/Legal Guardian:

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<th>Request By:</th>
<th>Parent</th>
<th>Student</th>
<th>Counselor</th>
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School:  
Counselor:  
Phone #:

Anticipated Graduation Date:  
Date of Request for Personal Curriculum:  

- Student has current Individual Education Plan (IEP)  
- Student is classified as ELD or ELL Monitor

The purpose of this Personal Curriculum request is to modify the math requirement for high school graduation.

### 1. How is the student requesting to modify the math requirement?

- [ ] reduce the math requirement from 4.0 credits to 3.0 credits (must earn 1 credit of math during the senior year)
- [ ] take 0.5 credit of Financial Algebra
- [ ] take 0.5 credit of Principles of Math Technology
- [ ] take 1.0 credit of Survey of Mathematics

### 2. Why is this modification necessary?

### 3. What are the student’s postsecondary goals as identified in his/her Education Career Action Plan (ECAP)?

### 4. What modifications will the student implement to be successful in math during his/her senior year?

---

**Signature of person requesting Personal Curriculum:**

**School Response:**
Based on the above information:

- [ ] This student meets the PUHSD criteria for a Personal Curriculum for math
- [ ] This student does **not** meet the PUHSD criteria for a Personal Curriculum for math

**Counselor Signature:**

**Administrator Signature:**

---

PUHSD Curriculum Division
# Personal Curriculum Eligibility Determination

**PUHSD**

*(Completed by counselor)*

## Student Information

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<th>PC Request Date</th>
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## Criteria for Consideration of Personal Curriculum Eligibility

- [ ] Education Career Action Plan (ECAP)
  - [ ] Postsecondary Plan ________________
  - [ ] Career or Life Goals ________________

- [ ] Must be a Junior or Senior student

- [ ] Student is on track for graduation requirements other than in math

- [ ] Current Individualized Education Program (IEP)
  - Date of Current IEP ___/___/___

  If a student has an IEP, the IEP dictates their graduation requirements and therefore, is not eligible for Personal Curriculum.

- [ ] Student has a 504 Plan

- [ ] Transfer student enrolling with less than Arizona math graduation requirements

## Math History

- Passed Algebra 1-2: ___________ Grade Recv. _____ Comments: _____
- Passed Geometry: ___________ Grade Recv. _____ Comments: _____
- Attempted Algebra 3-4: ___________ Grade Recv. _____ Comments: _____
- Other ___________ Grade Recv. _____ Comments: _____

## Additional Considerations

What accommodations, interventions and support have been attempted? (remediation opportunities, class participation)

- [ ] Tutoring
- [ ] Lab Class
- [ ] Intervention ________________

- [ ] Attendance history _____________________________________________________________________

## Findings (Check the appropriate determination)

**Eligible (Check the boxes which apply):**

- [ ] Graduation math requirement modified
- [ ] Transfer student from out-of-state or non-public school

**Ineligible (Provide rationale of ineligibility for a Personal Curriculum)**

Rationale:

## Completed By Counselor or Administrator

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<thead>
<tr>
<th>Name:</th>
<th>Title</th>
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PUHSD Curriculum Division
# Personal Curriculum Plan for Mathematics

## PUHSD

(Completed by PC team)

### Student Information

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<th>School</th>
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<th>PC Meeting Date</th>
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### Personal Curriculum Math Plan

- [ ] reduce the math requirement from 4.0 credits to 3.0 credits (must earn 1 credit of math during the senior year)
- [ ] take 0.5 credit of **Financial Algebra**
- [ ] take 0.5 credit of **Principal of Math Technology**
- [ ] take 1.0 credit of **Survey of Mathematics**

### Personal Curriculum Team Meeting Participants (Signature indicates attendance/participation)

- **Student:**
- **Parent/Guardian:**
- **Counselor:**
- **Math Teacher:**
- **Administrator:**

### Parent/Student Commitment (Signature indicates agreement with PC Plan)

- Parent/guardian/student is responsible for monitoring progress of Personal Curriculum each semester.
- [ ] Agree  [ ] Disagree

- **Student:**
- **Parent/Guardian:**
- **Date:**

### School Commitment/Implementation

- **Administrator Signature:**
- **Counselor Signature:**

**Personal Curriculum Plan Implementation Date:**
### Personal Curriculum Plan for Mathematics

#### End of the year report PUHSD

School __________________________

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<th>Student</th>
<th>Student ID</th>
<th>Grade level</th>
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<th>Eligible</th>
<th>PC Team Meeting completed</th>
<th>Personal Curriculum Completed</th>
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PUHSD Curriculum Division