How to create a Canvas “shell” class

The purpose of creating a shell class is so that you can begin creating assignments before the actual class is there for you to work in (i.e. in the fall for the spring semester classes).

First when you log-on, you should see your dashboard. In the bottom right corner there is a “Start a new course” link

A pop-up window will come up, name your course and click “create course”

You have now created a new course! You can add things to this course, just as you would any other Canvas course. Once the actual course is available, follow the steps to copy content into the new course.