Step 1: Login to the Machine   <u>Username:</u> your ID number   <u>Password:</u> 1Pu....
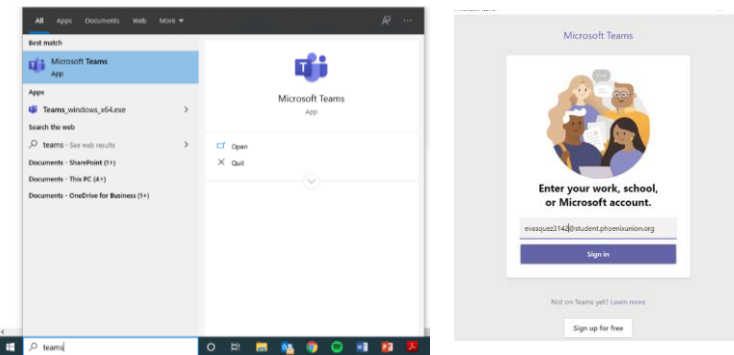
*If you are experiencing a "domain error" when you login to your machine, hold the power button to re-start. If you still are unable to login, bring your laptop in for technology help at your designated time!

Seniors/Juniors: July 30th 3-5PM   **Sophomores/Freshmen:** July 31st: 3-5PM   **All:** Saturday August 1st 8AM – 12PM

Step 2: How do I get logged into my classes? Access your classes via TEAMS APP or Online www.office.com

Using the Teams APP:	OR	Using Teams Online
1) Search Teams and select 2) Login with your _____@student.phoenixunion.org email and 1Pu... password. 	**OR**	1) Open Chrome Web Browser 2) Go to www.office.com 3) Login with your student email ____@student.phoenixunion.org Password: 1Pu... 4) *If you do not see TEAMS select "All Apps" and then select TEAMS
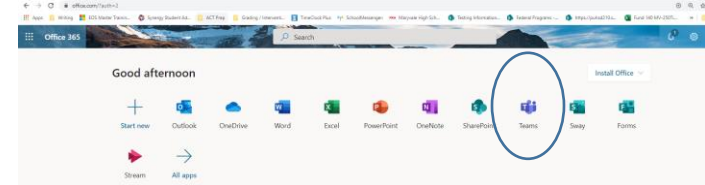
Step 3: Login on time to TEAMS and participate during live class meetings and complete your assignments in TEAMS. Reach out to teachers via chat in TEAMs.

This year if you experiencing technical difficulties send an email to helpdesk@phoenixunion.org and include your school, name, ID number and the problem you are having. They will work to support you remotely or with an appointment in person if necessary.