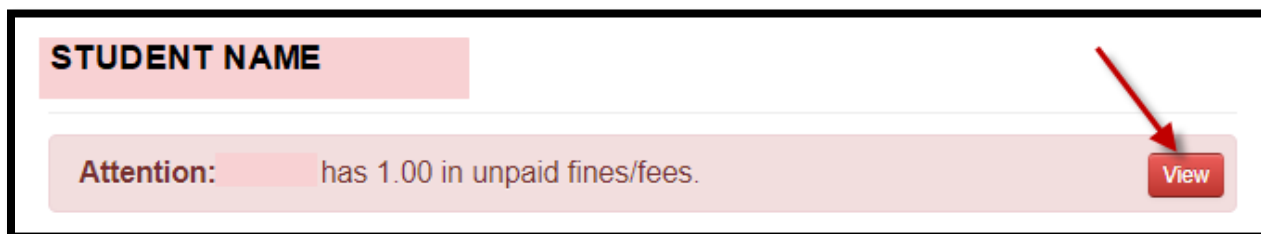


Paying Course Fees & Fines Online

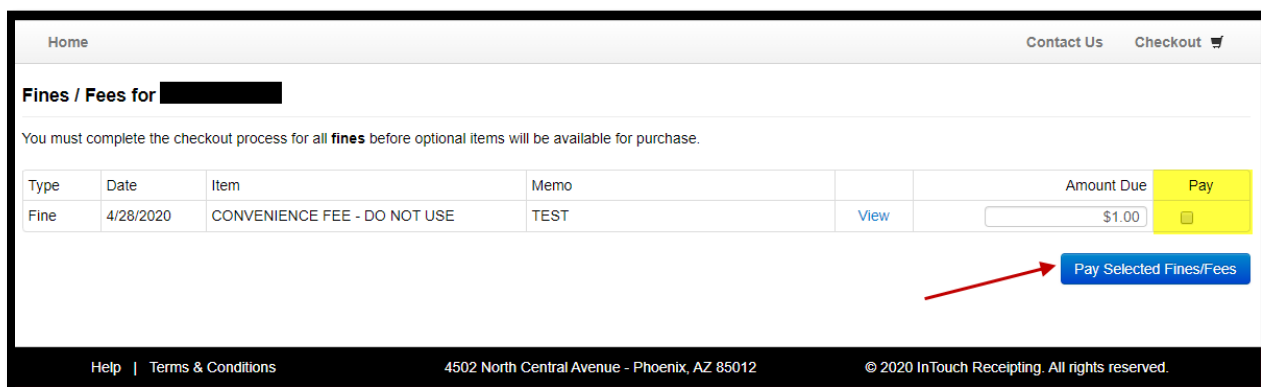
(Please use this login if you are a student)

1. Go to <https://az-phoenixunion.intouchrecepting.com/>
2. Login to account using the following credentials:
 - a. Username: Student ID
 - b. Password: Student last name with a capital letter (ex: Smith)
3. Once logged in, click on Student Name to continue shopping
4. Click on "VIEW" to review student fines

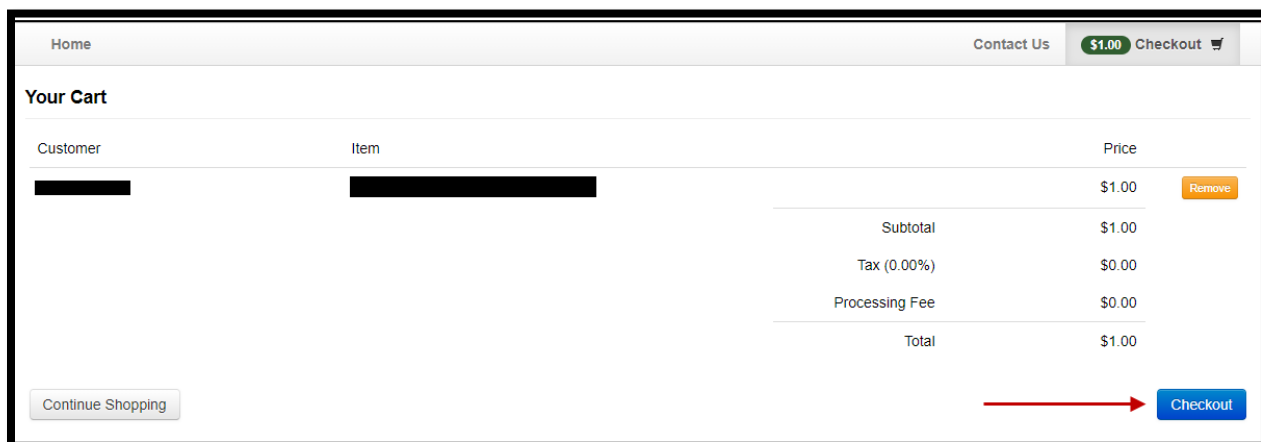
Students with multiple last names should capitalize 1st letter of each last name with a space in between (Soto Villegas), just as it shows on StudentVue



5. Select checkboxes for fines you wish to pay button on right hand side



6. Review selected fines and select "Checkout"



7. Enter credit/debit card information and click "Pay Now". A receipt will automatically generate and will appear when payment has been accepted.