Student Travel Solicitations

Companies often send solicitations to our schools and teachers for student travel opportunities, here are a few key items you can use to determine if the student travel opportunity aligns with district guidelines:

Student travel opportunity guiding questions:

- Are payments made directly to the company or to the district?
  - All payments for approved student travel must be made to the district through the bookstore.
- Does the opportunity target, or include graduated seniors?
  - Graduated seniors are no longer our students after graduation, and cannot typically participate in student travel opportunities.
- Is District oversight required?
  - All approved district travel opportunities require District oversight.
- What qualifies as District oversight?
  - Principal review or authorization, and Travel Request are required.
  - A purchase requisition is required.

If Student Travel does not align with district guidelines, flyers should not be distributed, and District staff should not participate.

Potential Problems include:

- Parents assume that trips that are promoted by flyers at school or by district staff are district sponsored.
- Students and staff traveling outside of district guidelines are not covered by district liability insurance.
- District staff cannot use their position to gain a personal benefit. If district staff receive a free trip for recruiting or promoting student travel outside of district, guidelines this could be considered a personal benefit.
- In the past, these trips have been problematic, and at times have resulted in disciplinary action.